

Issue of proxies at no extra costs

If you want to entrust us with the issue of a **living will**, we additionally offer a **health care proxy**, printed and ready to sign (also in duplicate). This kind of proxy is strongly recommended and already included in the payable charges. Same applies to an **additional power of attorney for financial and contractual matters**. By a proxy, you opt yourself for the person to become your guardian in case of emergency and to enforce decisions on your behalf. And: hospitals and physicians are obliged to meet your wishes.

A proxy shall be issued as long as the person in question is legally competent. Legally incompetent will be persons suffering of a permanent mental disturbance, significantly affecting the ability to judge and to the determination of will.

A **health care proxy** releases the physicians in charge from their obligation of secrecy towards third parties. The proxy implies that you as patient in question and no other person will be informed about your health state, only, unless, explicitly authorized by you to do so. Without **health care proxy**, even children or spouses will have no voice at the bedside of a family member who is no longer able to act self-determined! Exemption: an automatic legal representation of spouses. This representation, however, is limited “on the fly” basically, and, can be exercised max. 6 months. For legitimate representation, a guardianship court would have to decide upon a legal guardian. As a general rule, this will be a related person, but this might also be a professional guardian.

The choice of your healthcare guardians shall be considered well - as a general rule spouses or children. In any case, all aspects should be discussed in advance – especially your preferences and wishes. Basing on your requirements, the health care guardian(s) will have to decide upon where you would be in best hands (hospital, nursing home, at home or possibly hospice). However, this power applies only if you will not be able to act self-determined, any longer.

Details of your healthcare guardian

In the following, you may set up contact data of your **healthcare guardian**. We will submit you a form ready to sign. If you entrust us with the issue of a **living will** at the same time, no additional costs will occur.

First name and Surname Address Telephone

First name and Surname Address Telephone

First name and Surname Address Telephone

In addition to the healthcare proxy, it would also be worthwhile to think about taking precautionary measures in the field of non-medical issues (see overleaf).

Details of your attorneys in the field of financial and contractual matters

Moreover, we offer you to create and submit a **(precautionary) power of attorney* for financial and contractual matters** (also in duplicate). This power of attorney prevents the necessary appointment of an unknown “legal guardian” by a guardianship court for this very field of duty. The attorneys assigned by you will represent you towards authorities, are allowed to conclude or terminate contracts and to manage financial affairs on your behalf (whereas, for banking operations it is necessary to arrange a separate account authority with your financial institution).

Please, take into consideration that attorneys in this special field shall have your trust, on the one hand, but, on the other hand, they shall also be able to manage these affairs. Possibly, these might be other persons than those who represent your intentions within medical treatments.

In case you decide for the same persons as in the **healthcare proxy**, please insert “see overleaf”. **In case you decide for other persons, please, insert their contact data in the following.**

.....
First name and Surname	Address	Telephone
.....
First name and Surname	Address	Telephone
.....
First name and Surname	Address	Telephone

If you are not sure about a representative of your choice, we would submit blank powers of attorney (please, tick). You can fill in these forms yourself:

I would like to get

- a blank **healthcare proxy**
- a blank **precautionary power of attorney for financial and contractual issues**

Last, but not least, and if you cannot authorize a person of trust, we would like to offer a possible alternative:

Possible alternative to a proxy: **A guardianship directive**

If you do not have any confidant to be considered as authorized representative, there would be the possibility to agree upon **a guardianship directive**, alternatively (!). This can, for instance, be useful if you intend to place the management of your financial issues under legal restrictions. In this case, you might install a guardianship association of your trust. Towards the respective court, guardians will be reportable and accountable. For further information, you may feel free to contact a guardianship institution or association in your region.

- I would like to get **a guardianship directive**

* Additional explanatory notes about the preventive options you will find on the back of the proxy in question. Please, read all information carefully, before signature.